

GENERAL CONTACT INFORMATION				
Full Name (as appears on driver's license)				DOB:
Business Email:				
Company Name:			Title:	
Business Address:				
Business Phone:		Fax:	Cell Phone:	
Home Address:				
Home Phone:			Home Email:	
Admin. Assistant Name:		Phone:	Email:	
Emergency Contact:			Emergency Contact Phone:	
TRAVEL SPECIFIC DATA				
Company-specific info (e.g. cost center, employee ID):				
TRAVEL PREFERENCES				
Airline Seating Preference:		Airline Special Meal:		Other Preferences:
Hotel Smoking Preference:		Hotel Bed Type:		Other Hotel Preferences:
Car Type Preference:		Car Category:		Other Car Preferences:
FREQUENT TRAVELER MEMBERSHIPS (In order of preference)				
1 st Airline: Status: Number:		2 nd Airline: Status: Number:		3 rd Airline: Status: Number:
4 th Airline: Status: Number:		5 th Airline: Status: Number:		5 th Airline: Status: Number:
1 st Hotel:		2 nd Hotel:		3 rd Hotel:
4 th Hotel:		5 th Hotel:		6 th Hotel:
1 st Rental Car – ID #:			2 nd Rental Car – ID #:	
3 rd Rental Car – ID #:			4 th Rental Car – ID #:	
KNOWN TRAVELER NUMBER:				
TYPE OF DOCUMENT (EX: NEXXUS, GLOBAL ENTRY, TSA PRE-CHEK, OTHER:				
INTERNATIONAL DOCUMENTATION				
Passport	Full Name on Passport:	Country of Issue:	Number:	Expiration:
CREDIT CARD INFORMATION				
For Airline Tickets	Name on account:	Type:	Number:	Expiration: CID:
For Hotel Guarantee	Name on account:	Type:	Number:	Expiration: CID:
Billing Address (city, state, zip):				
Yes, I'd like to receive great ideas on future travel plans and special vacation promotions				
Preferred method (check all that apply) <input type="checkbox"/> Email <input type="checkbox"/> Postal Mail <input type="checkbox"/> No, Thank You				
<input type="checkbox"/> I hereby authorize Haynie Travel to charge my credit card(s) listed above for any travel transaction requested for me. I further authorize Haynie Travel to sign a record of charge if I am unavailable to personally sign for such transactions.				

****PLEASE INCLUDE COPY OF PASSPORT****